

# Floorworks® by Mats Inc. Maintenance Instructions

## 1 PRECAUTIONS

Do not perform any wet maintenance procedure for 72 hours after installation, to allow the adhesive to cure. Always post “wet floor” signs and/or “caution tape” when wet maintenance is going to be performed. Prohibit foot traffic until flooring is completely dry. Remove all metal objects prior to wetting the flooring. Follow facilities Standard Operating Procedures (SOP). All Safety Data Sheets and product label instructions must be read, understood and followed prior to using the product.

Because 90% of all dirt in a building comes in on footwear, Mats Inc. strongly recommends installing and maintaining entrance matting (preferably permanently installed) at all outdoor entrances (20-30 linear feet for major entrances; less for infrequently used entrances). Doing this will improve indoor air quality, reduce maintenance costs, and lengthen the life of your floors.

Protect the new floor from damage by furniture by using the proper glides, casters and/or floor protectors. Make sure they are also level with the floor. Prevent damage by wheeled furniture, appliances, dollies, pallet jacks and etc. by using wheels or casters that are appropriate for the load being carried. The contact area of the glides or casters should be large enough to distribute the load — the larger the better. Make sure casters or glides are smooth, flat and manufactured of non-staining material.

When selecting glides or casters, be sure they are flat and smooth. Any protrusions, mold lines, irregularities, roughness or depressions may damage the floor covering. Use casters that are slightly rounded to prevent damage if briefly turned on edge. Maintain glides and casters so they are free of embedded dirt and grit that can scratch the floor and cause premature wear.

When moving very heavy objects across the floor, even if they are on wheels, it is recommended to cover the floor with plywood or hardboard panels to prevent indentations, scratching or other damage to the floor, especially for the first 72 hours after the installation to allow the adhesive to cure.

NOTE: Since rolling-type casters and certain floor rests on furniture and appliances may damage resilient flooring, any warranty as to their suitability rests with the furniture or appliance manufacturer.

## 2 INITIAL CLEANING (after installation)

When installation is complete, but not before 72 hours to allow the adhesive to cure. Dust mop or vacuum the floor to remove dirt or grit. **Note:** This is the single most important maintenance activity for preserving the floor’s appearance and performance – and typically the most overlooked and omitted.

Wet mop the entire floor using Mats Inc. Duo-Clean or a suitable neutral cleaning solution like Diversey Profi™/MC. Allow solution a dwell time of ~ 5 minutes. Scrub the flooring using a suitable auto-scrubbing machine or floor scrubber (~ 175 RPM) with a red pad. For small areas a soft nylon broom and wet-vacuum may also be used.

Wet vacuum up the soiled solution. Rinse with clean water, remove using a wet vacuum and allow the floor to fully dry.

## 3 FLOOR FINISH

An acrylic floor finish can provide protection from wear, staining and soil in addition to the desired gloss level especially for medium to high traffic areas. Floor finishes are applied using the recommended mop and allowing the recommended drying time between coats. In most cases, buffing the floor will maintain the gloss level. It is important when buffing that the floor be thoroughly cleaned first.

When selecting floor finishes, use those recommended for solid vinyl floor tile. Suggestions are Mats Inc. Duo-Seal or other suitable product like Diversey Carefree® Matte Floor Finish. Apply 2-3 thin coats of a using a flat microfiber

mop. Allow drying time between each coat.

The frequency for re-applying the floor finish will vary based on the application, traffic and end user preferences. To reapply, first perform a “Deep Cleaning” following step 5.

### **3.1 Without Floor Finish**

In certain types of applications it is possible to maintain Floorworks® products with a low gloss without the use of floor finish. Light traffic areas or moderate traffic areas with cleaning and entrance mat programs are essential for a “non-coated” system. A light buffing with a soft white pad will maintain a low gloss level.

## **4 DAILY CLEANING**

Dust mop or vacuum the floor to remove dirt or grit. Damp mop using a flat microfiber mop and Mats Inc. Duo-Clean or a suitable neutral cleaning solution. Change the microfiber head as often as required (after each patient room) and allow the floor to dry prior to use.

Large or heavily trafficked areas should use a suitable auto-scrubbing machine or floor scrubber (~ 175 RPM) with a red pad and Mats Inc. Duo-Clean or a suitable neutral cleaning solution and allow the floor to fully dry prior to use.

Scrub and wet vacuum up the soiled solution. Rinse with clean water then wet vacuum it up and allow the floor to fully dry prior to use.

## **5 DEEP CLEANING**

Conduct deep cleaning as needed, when your routine cleaning is not meeting your expectations. Dust mop or vacuum the floor to remove dirt or grit.

Wet mop the entire floor using Mats Inc. Duo-Clean or a suitable neutral cleaning solution. Allow solution a dwell time of ~ 5 minutes. This should be performed using a suitable auto-scrubbing machine or floor scrubber (~ 175 RPM) with a red pad. For small areas a medium nylon broom and wet-vacuum may also be used.

Scrub and remove the soiled solution using a wet vacuum. Rinse with clean water then wet vacuum it up and allow the floor to fully dry prior to use.

## **6 ADDITIONAL INFORMATION**

Do not use dust mops treated with oils or silicones, acetone, strong alkaline cleaning agents, scouring powder, strong solvents, or abrasive cleaning pads, as these can damage the floor.

If repairs are needed contact Mats Inc. for recommendations to repair surface damage.

**Note:** These instructions supersede any verbal or written instructions from Mats Inc. representatives, and must be followed in order for the Mats Inc. Floorworks® warranty to be in effect.